HB 2747 Inter-District Transfer Form – 2019-20

Please complete one form per student and print clearly. Please check appropriate box(es):

☐ NON-RESIDENT STUDENTS: Please complete if you wish to ATTEND school in the Tigard-Tualatin School District. (Note: You must also complete a transfer request with the school district where you currently reside) Limited openings exist. See explanation on website. Continuing students must have demonstrated the attendance and behavior expectations listed below.

Student’s Legal Name (first / middle / last) ______________________________ Date of Birth (month / day / year) ___________ 2019-2020 Grade ___________

Requested School ______________________________ Resident School District/School ______________________________

Has the student ever been expelled?   ☐ Yes ☐ No   If yes, please give reason ________________________________________________________________

Is student currently attending requested school district?   ☐ Yes ☐ No  Does student have sibling(s) attending requested school district?   ☐ Yes  ☐ No

☐ RESIDENT STUDENTS: If you wish to be RELEASED from the Tigard-Tualatin School District, please complete the following and return to the Tigard-Tualatin School District Office. (Note: You must also complete a transfer form at the district office of the school you wish to attend)

Student’s Legal Name (first / middle / last) ______________________________ Date of Birth (month / day / year) ___________ 2019 -2020 Grade ___________

School District Requesting ______________________________ School Requested ______________________________

Is student currently attending requested school district?   ☐ Yes  ☐ No  Does student have sibling(s) attending requested school district?   ☐ Yes  ☐ No

Sibling’s name ______________________________

☐ Parent / Guardian:  Please read and sign the following

I hereby certify that the information I have provided is true and correct. I understand that falsely responding to any of the questions herein may result in denial and/or revocation of the request. I understand the terms for inter-district transfers, including the following expectations for incoming TTSD students: 1) on-time and full-day attendance must remain at 92% or greater; 2) no more than one minor suspension per academic year; no suspension greater than five days; and 3) no expulsions. I understand that the parent/guardian is responsible for arranging timely transportation for student to and from the requested school. I understand my student has the opportunity to attend school in the Tigard-Tualatin School District through grade 12. I acknowledge that the resident and receiving districts will exchange student educational records and other educationally-relevant information about my student.

☐ Parent ☐ Guardian Name (first name / last name) ______________________________ Daytime Phone ______________________________ Cell Phone ______________________________

Parent / Guardian Address ______________________________ Parent / Guardian Email Address ______________________________

Parent / Guardian Signature ______________________________ Date of Application ______________________________

RETURN TO: Tigard-Tualatin School District 6960 SW Sandburg St. Tigard 97223 or FAX 503 431-4047 or email klongfellow@ttsd.k12.or.us

FOR DISTRICT USE ONLY

Resident District Name: ______________________________ Date: ______________________________
**SUBMISSION INSTRUCTIONS**

**NON-RESIDENT STUDENT**
Please complete the non-resident student section of this form and return it to your school district office. You must also complete a transfer request for the school district you currently reside in.

**RESIDENT STUDENT**
Residents of Tigard-Tualatin School District who wish to be released to enroll in another district, should complete this form. You must also complete a transfer form with the school district where you wish to attend.

**TERMS OF ACCEPTANCE**
All transfers are contingent upon meeting behavior and attendance expectations. Failure to meet these expectations will result in the transfer being revoked and the student returning to their resident district.

1) On-time and full-day attendance of 92% or greater;
2) No more than one suspension per academic year, no suspension of, or greater than, five days;
3) No expulsion.

- Transportation is the responsibility of the family.
- Other terms as written in the acceptance letter, to be applied consistently to all students.

**OSAA POSITION STATEMENT — HIGH SCHOOL**
See OSAA website for official statement regarding participation in athletics for transfer students:
http://www.osaa.org/parents-students

**OPENINGS AND DEADLINE FOR SUBMISSION**
Tigard-Tualatin School District grants a limited number of transfers. Between April 1 and May 31, the district will accept transfer requests.

Continuing students (AND their siblings) will be approved to attend Tigard-Tualatin if the continuing student has met the attendance and behavior expectations listed in the Terms of Acceptance, above. All continuing students wishing to be released from Tigard-Tualatin will be approved.

20 new requests for incoming students will be approved on a first come, first served basis. (NO requests for new students will be approved at Durham Center, Twality, TTOA or for TWI students at Metzger.) 20 new requests for outgoing students will be approved on a first come, first served basis.

If openings remain after May 31, all requests will be approved on a first come, first served basis.

Please refer to your home district’s timeline for information on submission and decision deadlines.

**DISTRICT CONTACT INFORMATION**

**Beaverton School District**
16550 SW Merlo Road
Beaverton, OR 97003
Phone: 503-356-4500
Fax: 503-356-4415
Hotline: 503-356-4325
Email: interdistricttransfer@beaverton.k12.or.us
Website: www.beaverton.k12.or.us

**Hillsboro School District**
3083 NE 49th Place, #201
Hillsboro, OR 97124
Phone: 503-844-1771
Fax: 503-844-1557
Website: www.hsd.k12.or.us

**Lake Oswego School District**
2455 Country Club Rd.
P.O. Box 70
Lake Oswego, OR 97034
Phone: 503-534-2490
Fax: 503-534-2033
Website: www.losdschools.org

**Newberg School District**
714 E. 6th St.
Newberg, OR 97132
Phone: 503-554-5000
Fax: 503-537-9474
Website: www.newberg.k12.or.us

**Portland School District**
501 N. Dixon St.
Portland, OR 97227
Phone: 503-916-3205
Fax: 503-916-3699
Website: www.pps.net

**Sherwood School District**
23295 SW Main Street
Sherwood, OR 97140
Phone: 503-825-5011
Fax: 503-825-5001
Website: www.sherwood.k12.or.us

**Tigard-Tualatin School District**
6960 SW Sandburg Street
Tigard, OR 97223
Phone: 503-431-4003
Fax: 503-431-4047
Website: www.tttsd.schools.org

**West Linn-Wilsonville School District**
22210 SW Stafford St.
Tualatin, OR 97062
Phone: 503-673-7000
Fax: 503-673-7001
Website: www.wlwsd.k12.or.us