

**Tigard-Tualatin School District
Administrative Rule**

Policy Code: **BCBA-AR**
Approved: 02/27/2012
Revised/Reviewed: 04/13/2013
03/19/2019

Student Representative(s) to the Board

RATIONALE

The Tigard-Tualatin School District Board recognizes and values student input in the decision-making process. To support and encourage a student voice in matters brought before the Board, the Board invites Student Representatives to serve as advisory members of the Board. These administrative regulations define the roles, responsibilities and selection procedures for student representatives.

PARTICIPATION GUIDELINES

Student Representatives to the Board will:

1. Speak to the interests of Tigard and Tualatin High School & Durham Education Center students expressing the views of the high students as well as his or her own views.
2. Serve on the Tigard-Tualatin School District Board in an advisory capacity.
3. Receive notice of meetings, the agenda and the appropriate agenda materials.
4. Be provided a place at the Board table.
5. Be expected to attend Board meetings on a regular basis.
6. Have the same privileges of discussion as apply to Board members.
7. Provide student input in the decision-making process at the Board level.
8. When appropriate, Student Representatives may exercise a non-binding (advisory) recommendation on matters brought before the Board.
9. Not participate in matters brought before the Board that require Executive Session or that raise concerns related to confidentiality of student or school personnel.
10. Student Representatives to the Board may be asked to serve on Tigard-Tualatin School District Board committees and/or task forces when appropriate.

ELIGIBILITY

1. Three Student Representatives may serve on the Board each year.
2. Student representatives to the Board must attend Tigard or Tualatin High School or Durham Education Center as fulltime students.
3. Student representatives to the Board shall hold either current junior or senior class status at Tigard or Tualatin High School or Durham Education Center.
4. Student representatives to the Board shall serve a one school year term from September 1 through June 15.

SELECTION OF STUDENT REPRESENTATIVES

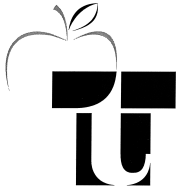
1. Students who wish to participate as student representatives to the Board shall apply for participation, using the appropriate application form, by May 1st of the year immediately preceding the new school year or at a date established by the Board.
2. A committee consisting of up to 2 board members and up to 3 students from each high school shall conduct interviews and select up to two student representatives.
3. The selection of student representatives to the Board shall be based on the completed application and materials supplied by the applicant.

4. Should the position of a student representative to the Board become vacant prior to January 1st, the Board may appoint a replacement who will serve until the end of the school year.

RESPONSIBILITIES OF STUDENT REPRESENTATIVE TO THE BOARD

1. Attend meetings of the Board. The Student Representative may miss up to five board meetings during his or her term as Student Representative.
2. Read the Board packet and be prepared to discuss agenda items.
3. Elicit input from Tigard and Tualatin High School and Durham Education Center students regarding board agenda items.
4. Meet with the superintendent and board secretary as needed.
5. Express to the Board his/her views and the views of Tigard and Tualatin High School and Durham Education Center students on issues.
6. Maintain confidentiality.
7. Serve as a liaison to keep channels of communication open between the Board and students.
8. While students do not officially vote on matters, the Board Chair will ask for opinions from time to time.

END OF REGULATIONS



Tigard-Tualatin School District

APPLICATION FORM FOR STUDENT REPRESENTATIVE TO THE BOARD OF DIRECTORS

Name: _____

Address: _____

Home telephone: _____ Cell Phone: _____

Email Address: _____

Anticipated graduation date: _____

Attach a one page resume'

Write a short essay (500 words) responding to the following questions:

- Why would you like to be a high school Student Representative to the Board of Directors?
- What involvement have you had at high school and in the Tigard/Tualatin community and what has that involvement meant to you as a student?
- If there was one aspect of the Tigard-Tualatin public schools that you could change, what would it be, and how would you change it?

List the names of two staff members from high school whom we can contact as a reference.

Reference Name: _____

Reference Name: _____

Thank you for applying. You will be notified of the status of your application. If you have questions, contact Patty Roberts, Executive Assistant to the Superintendent & School Board (503-431-4002).

Please return your application and materials to:

TIGARD-TUALATIN SCHOOL DISTRICT, 6960 SW Sandburg St., Tigard, Oregon 97223;
or by email to proberts@ttsd.k12.or.us **no later than May 1st**.

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